

No. 4/18/EC/96-CC
CHURACHANDPUR COLLEGE
Churachandpur, Manipur-795128

PROCEEDING OF THE EXAMINATION COMMITTEE MEETING

Date: 16/09/2020

Time: 11:00 a.m.

Agenda: Matter regarding B.A./B.Sc. 6th Semester Examination, 2020.

Attendance:

1. Dr. Th. Siamkhum
2. Caroline Zothangmawi
3. Dr. Lalzagou Neihzial
4. Dr. Ph. Ngamkhokhai Mate
5. Nianmuanching Naulak
6. Lalzuitluanga
7. Sonniang

The meeting started with the Chairman Dr. Th. Siamkhum welcoming the members. Highlight of agenda was done by the Secretary and discussion follows.

RESOLUTION 1: As the meeting starts, all members present agreed to enforce and implement all SOP as prepared by the Resistrar, Manipur University.

RESOLUTION 2: As per direction received from Manipur University the Committee resolved to prepare two sloth for washing hand separately for male and female candidates. In addition to this it is decided to put hand sanitizer readily available in all the rooms.

RESOLUTION 3: The Committee resolved to appoint the following person to operate thermal scanning and ensure screening of all candidates before they enter the College Compound.

- i. Mr. Khailal Gangte - Chowkidar
- ii. Mrs. Dimneichiin - Peon
- iii. Mrs. Lalparmawi - Peon
- iv. Mr. H. Chinkhenthang - Multi-Tasking Staff
- v. Mr. G. Kamzamang - Multi-Tasking Staff

They are to ensure their normal duties after they finish screening all the candidates.

RESOLUTION 4: After discussion of all other relevant matters related to examination, the Committee resolved to conduct briefing session on Examination related matters for all the Invigilators on 17th September, 2020 at 11: 00 a.m. at the newly renovated Smart Class Room.

The meeting winded up with a cup of tea and vote of thanks from the Chairman.

Sd/-
(Lalzuitluanga)
Secretary

Sd/-
(Dr. Th. Siamkhum)
Chairman/Principal

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1. Vice-Principal, Churachandpur College.
2. Web Master - with a request to upload in the College website.
3. The Editor,for publication in his esteemed daily.
4. All Member concerned.
5. Notice Board.
6. Relevant File.