

Dr. Jangkholum Mate  
Co-ordinator, IQAC,  
Churachandpur College,  
Churachandpur  
Manipur - 795128



Government of Manipur  
**CHURACHANDPUR COLLEGE**  
Churachandpur - 795128, Manipur.

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Office : +91 8414002791  
Principal: +91 9089-402-976

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## IQAC STEERING COMMITTEE MEETING MINUTES

Date: 3<sup>rd</sup> July, 2019

Time: 1:00 pm

### Members present:

1. Dr. Th. Siamkhum, Principal - Chairman
2. L. Pangamte, Vice Principal – Vice Chairman
3. Melody Zenthianneihoi, Librarian – Member
4. Singthuom Thomte, Controller of Exam– Member
5. O. Sonamani Singh (Statistics) – Member
6. R. Tawna Khawbung, HOD, Anthropology– Member
7. Nehjamang Haokip (Mathematics) – Member
8. Dr. Jangkholum Mate, Co-ordinator, IQAC & Member Secretary
9. Vungjamawi (Geography) – Member

The Principal, who chaired the meeting, welcome all the members of the IQAC Steering Committee and open the business. The following agenda were debated and thoroughly discussed and the resolutions were unanimously adopted.

### Agenda:

1. Introduction of Basic Computer Course
2. Departmental Meeting
3. Academic Calendar (2019-20)

**Resolution No. 1:-** Introduction of Basic Computer Course in concurrence to Academic Guidelines F – It was resolved to introduce the Basic Computer Course immediately in the current semester and the course shall be run by IQAC.

**Resolution No. 2:-** Departmental Meeting- It was resolved to direct the HOD of all the departments to conduct departmental meeting on the 9/7/2019 to make syllabus allotment and other departmental issues and report the minutes to IQAC.

**Resolution No. 3:-** Academic Calendar – It was resolved to prepare academic calendar for every session and IQAC has been entrusted to prepare the academic calendar every year.



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To close the meeting the resolutions adopted were read out by the recording secretary and no modification was required the resolutions were passed unanimously.

Date: 4/7/2019  
Place: Churachandpur

(DR. JANGKHOLUN MATE)  
Co-ordinator & Secretary

(DR. TH. SIAMKHUM)  
Principal

*[Handwritten Signature]*  
Principal  
Churachandpur College  
15, Paabijangtam Lamka  
Churachandpur, Manipur

Copy to:

1. Principal
2. Vice Principal
3. All HODs', for wider circulation in their Department
4. Melody Zenthianneihoh, Librarian - Member
5. Singthuom Thomte, Controller of Exam- Member
6. O. Sonamani Singh (Statistics) - Member
7. R. Tawna Khawbung, HOD, Anthropology- Member
8. Nehjamang Haokip (Mathematics) - Member
9. Vungjamawi (Geography) - Member
10. Guard file

(DR. JANGKHOLUN MATE)  
Co-ordinator & Secretary

*[Handwritten Signature]*