

No.4/18/EC/96-CC/4  
**CHURACHANDPUR COLLEGE**  
Churachandpur, Manipur-795128  
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**PROCEEDING OF EXAMINATION COMMITTEE MEETING**

Date: 10/06/2022 (Friday)  
Venue: Principals' Chamber  
Time: 12:15 p.m.

**Member present:**

1. Dr. Siamkhum Guite, Chairperson
2. Caroline Zothangmawi, Vice-Chairperson
3. Dr. Lalzagou Neihzial, Member Secretary
4. Dr. D. Sonkhojang Haokip, Member
5. S. Lallianmang, Member

**Apology:**

1. Nehzasoi Simte, Member
2. Dr. Ph. Ngamkhokhai Mate, Member

**AGENDA: Matter related with the forth coming 6<sup>th</sup>, 4<sup>th</sup> & 2<sup>nd</sup> Semester Examination 2022 (May)**

*After detailed discussion on the agenda the following resolutions are adopted:-*


1. Mode of examination shall be off-line mode (actual physical examination)
2. Candidates shall not be allowed to bring mobile phone inside the College campus.
3. Students should follow the following instructions strictly for smooth and successful conduct of the examinations:-
  - a) The examination will commence on the date according to the programme previously notified.
  - b) The doors of the examination hall will be opened on morning of the first day one hour and in the afternoon and on other days, fifteen minutes before the commencement of the examination. The doors will be closed on each day five minutes before the commencement of the examination after which no candidate will be admitted without the special permission of the Officer-In-Charge. No candidate will be admitted after thirty minutes from the commencement of the examination.

- c) No candidate will be permitted to leave the examination hall before one hour from the commencement of the examination.
- d) Candidates are required to bring their own pens, pencils, ink and any other instrument permitted by examination rules. The University will supply answer books, additional sheets and graph paper.
- e) Candidates should produce their admit cards and registration cards at the time of signing their names on the attendance sheet before the invigilator on duty.
- f) Candidates are forbidden to carry into the examination hall or to keep in their position any book, note, mobile, etc. except their admit cards and registration cards.
- g) Candidates are warned that any attempt to use unfair means at the examination or any breach of the examination rules will render them liable to expulsion or to any such other penalty as the University may deem fit.
- h) Notwithstanding the issue of the admit card, the University shall have the right for any reason which may appear to them sufficient to cancel the admission of any candidate to an examination.
- i) For any emergency case not covered by any one of the above instruction, a reference may be made to the Officer-In-Charge for redressal and approval by the University.

  
(Dr. Siamkhum Guite)

Chairman/Principal

Principal  
Churachandpur College  
B Road, Hiangtam Lamka  
Churachandpur, Manipur

  
(Dr. Lalzagou Neihzial)  
10/6/2022

Member Secretary/AOC

Copy to:-

1. The Principal/O.C., Churachandpur College
2. The Vice-Principal, Churachandpur College
3. The Assistant Officer-In-Charge (Examinations)
4. The Coordinator, IQAC
5. All members concerned
6. Web-Administrator - with a request to upload in the College website  
[www.churachandpurcollege.edu.in](http://www.churachandpurcollege.edu.in)
7. Notice Board
8. Relevant File